

**Executive and Archdeaconry Representatives Meeting  
Lay Readers Association of the Diocese of Nova Scotia and Prince Edward Island  
September 2, 2014,  
Church of Saint Andrew, Cole Harbour, NS**

**Present:**

Shirley Williams, President; The Rev. Tom Henderson, Warden; Dennis Eisan, Past President; Victoria Henrikson, Editor of the Diakonia; and the following Archdeaconry Representatives – Lois Durant – Fort Sackville; Anne Sheck, Chignecto; Billie Myers, Dartmouth; Judy Beaver, Eastern Shore; Pauline Liengme, Northumbria.

**Regrets:**

Dave Harrison, Vice President and Web Manager; Wayne Hamlin, Treasurer; Wade Seymour, Immediate Past President and the following two Archdeaconry Representatives - Bill Boutilier, Cape Breton and Roger Demone, South Shore.

**Welcome** – Shirley welcomed everyone to the meeting and especially Lois as this was her first meeting since she volunteered as a Archdeaconry Representative at the Annual Meeting in June 2014.

**Opening Prayer** – The Association’s prayer was said in unison.

**Approval of the following Minutes:**

- a) May 15, 2014 Association Meeting – There being no errors or omissions, the Chair Shirley declared them approved as circulated.
- b) June 7, 2014 Executive Meeting – There being no errors or omissions, the Chair, Shirley, declared them approved as circulated.

**Correspondence** – Neither the Warden nor the President had received any correspondence since the last meeting.

**2014 Annual Meeting Comments** – Several said they thought the Annual Meeting was good and they enjoyed the opportunity to view the Lay Reader Training Videos. Pauline said the clergy in Pictou were impressed with the new Lay Reader Training Videos as they are looking for new lay readers and felt these will be helpful tools for training them.

**Secretary** – As reported at the Annual Meeting and written about in the Fall Diakonia, the Association is still looking for a Secretary. This will be brought to the attention of those attending the Fall Conference to see if a volunteer can be found.

Pauline Liengme offered to take on this responsibility if no one volunteers at the Fall Conference. Pauline was thanked for this offer but everyone is encouraged to try to find a willing volunteer as it would be better for Pauline to remain as the Archdeaconry Representatives.

## Reports:

**Diakonia** – Victoria reported that 200 copies were sent by Canada Post and 215 by e-mail, for a total of 415 Lay Readers having received the latest issue. She indicated that the Minutes of the June 2014 Annual Meeting stated that 472 copies were mailed out for the Spring issue. That number is a bit misleading as it included the number of people whose e-mail address or home address had changed, those people who had died, and those who had either resigned or left the province. The actual number mailed out in the Spring of 2014 was 445. Victoria also said this will be a fluctuating number with every issue.

Several people at the table indicated they had not received their Diakonia by e-mail. Victoria said she would e-mail those people a copy and will contact the printing company to see what happened as this may be a greater issue.

Some concern was expressed that this may affect the registration for the Fall Conference.

**2015 Spring Issue of the Diakonia** – **March 17<sup>th</sup>** deadline was set for articles for inclusion in the 2015 Spring Diakonia. Reports for this issue are to come from the Archdeaconry Representatives, President, Warden and Vice President.

**Fall 2015** – the teaching issue of the Diakonia will be centered on “Did You Know”. Ethel Nelson has offered to provide some questions and answers. Additional questions and answers may come from other sources as well.

**Lay Readers Database** - To assist with getting the names of Lay Readers-in-Training for inclusion in the Association’s database, Rev. Tom said he would forward all names he receives to Victoria.

### **Board of Standards –**

**a) Lay Reader Training Videos** - Rev. Tom said the Board is very pleased that the new syllabus is nearing completion with only three more pieces to be filmed. These include an Introduction, one on Preaching and one on Spiritual Discipline. All completed videos are now up on the Association’s website. Rev. Tom thanked Dave Harrison for the work he has done in setting up the new site.

**b) Annual Meeting 2015** – Rev. Tom also stated that confirmation was just received for the Annual Meeting to be held on June 6, 2015 at Trinity Anglican Church, Sydney Mines.

**Treasurer’s Report** – In the absence of the Treasurer, Wayne Hamlin, and on his behalf, Shirley reported that the Bank Balance is \$8, 832.60.

**2014 Fall Conference** – Shirley reported that she had spoken with the new owners of the Belcourt Centre in Rustico, Prince Edward Island and that everything is set and ready for the Conference. There are only 40 rooms available so everyone was encouraged to get their registration in right away.

The question was asked about an ice breaker for the Conference and Pauline offered to provide one related to lines in hymns. She will send it along to Victoria who will print and have available for the Conference.

There was no report available to the meeting on the number of registrants to date. It was suggested that a deadline be set to register and that a report be provided on a regular basis i.e. weekly to the President as the conference approaches. Rev. Tom said that it has been the Association's experience over the past years that regardless of the numbers of those registered prior to the conference, it would take place anyway.

**2015 Fall Conference** - It was noted that the 2015 Fall Conference will be held at Bethany House in Antigonish and that when in PEI, the President will book the Belcourt Centre for 2016. In the meantime, the Association will look again at possible other locations in Nova Scotia where the Fall Conference could be held.

**Archdeaconry Representatives – Communication** – Shirley asked those present if there was anything the Association could do to help with communications, to be more user friendly and to assist with contact.

It was suggested that having a list of all Lay Readers within each Archdeaconry would assist in contacting the Parishes to find out what is happening in preparation for their report for the Spring Diakonia. Victoria will prepare these lists from the database but reminded the Reps that this information is confidential and should be used only for the purpose of contacting Lay Readers in the parishes to gather information for their report in the Diakonia.

**New Business** – Pauline asked if any other Lay Readers have filled out the form related to SafeR Church. She presented her report to the meeting and it was asked if she would share that with the Executive as all Parishes need to have the SafeR Church report completed by the first of the New Year. Pauline will forward to Victoria for distribution to the full Association members.

#### **Next Meeting –**

- a) Executive and Archdeaconry Representatives – 1 pm, November 4, 2014
- b) Board of Standards – November 4<sup>th</sup> at 11:30 am. Both meetings will be held at the Church of Saint Andrew, 2 Circassion Drive, Cole Harbour.

The meeting closed with the Grace said by all.

Respectfully submitted,

Victoria Henrikson  
Secretary Pro Tem

**Note:** Just prior to the beginning of the meeting, Marie George, past Secretary, delivered the following documents to be passed along to the incoming Secretary – Association Minute book, Photograph Album and Miscellaneous materials. Dennis took the photograph albums and miscellaneous photographs home and will now be the keeper of these items. Victoria agreed to take the remainder of the bag of items home to be transported to the Fall Conference to be passed along to the incoming Secretary. As well, she will check to see if there are any documents in the container which can now be passed along to the Diocesan Archives.